



Welcome to Bents Green pre-school

Sept 2020

The staff and committee would like to wish you a warm welcome to Bents Green pre-school, and say a genuine thank you for choosing to trust us with the care and development of your child. We know that you may be nervous about your child joining our pre-school, especially in these unusual times, but rest assured that the safety and welfare of our children is our number-one priority. Below is some practical information that you should read before your first day. If you have any remaining questions or concerns, please get in touch.

Arriving and leaving pre-school

Morning drop-off is between 9:00 and 9:15. If you wish to take advantage of early drop-off from 8:30 then please get in touch to discuss.

On your arrival to the building we have a one way system in place. A member of staff will be in the car park to direct you into pre-school.

The way into pre-school is through the yard and around the side of the building, continue on and wait by the back door (Knowle lane).

When collecting children, parents should wait in the corridor, which has 2-meter distance lines marked. You will need to leave through the same door as you came in at morning drop off and walk down the side of the building back into the yard and out into the car park. Please leave pre-school promptly after picking up your child.

Saying goodbye and settling-in

A member of staff will welcome you to the pre-school.

In the corridor there is a coat rack with a coat hanger with your child's name on it. A member of staff will hang up your child's coat and help them to remove their outdoor shoes. Your child will need a pair of indoor shoes to change into to help prevent cross contamination - ideally these will remain at pre-school. We will then ask the children to wash their hands in the toilet before coming into the pre-school room. Children will be accompanied by the member of staff throughout.

The member of staff will then take you and your child into the pre-school room where another member of staff will be waiting to welcome you.

During the first few weeks of term, parents will be able to stay with their children if they wish to help them settle. If you do this, we ask that you try to maintain physical distancing with other parents where possible. However, we anticipate that during this time the room may become busy with parents, children and staff and so strict distancing between parents may not be possible at all times. Staff will maintain physical distancing between themselves and parents, but continue to engage with the children as we have always done - supporting the children to settle into pre-school. Note that, in accordance with guidance, staff do not maintain minimum physical distance from children at any time in pre-school.

What to bring

To help ensure that we remain COVID safe, can we ask that you keep the number of things you bring to pre-school to a minimum.

Please can you ensure that your child has the right outdoor clothing suitable for the weather. We try to go outside in all weathers; as the weather gets colder hats and gloves will be needed.

Your child will need a pair of indoor shoes to change into to help prevent cross contamination - ideally these will remain at pre-school.

For those staying for lunch, it should be brought in a plastic box or bag with your child's name on. These should be thoroughly cleaned at home each day. A cup for drinks will be given to each child and water or milk poured by the staff.

We would greatly appreciate it if the children didn't bring drinks from home. To avoid staff having to handle the food unnecessarily, we ask that grapes are cut vertically into halves, as whole grapes are a choking hazard for small children. Other fruit should similarly be cut into manageable pieces. It would be appreciated if packaging and containers are limited to those that children are able to undo themselves, as this further reduces the need for staff help that might increase the risk of virus transmission. Of course where help is needed, we will be happy to give it.

We have worked hard to provide a safe, caring, nurturing, stimulating environment for the children within the current guidance set by the government. If you would like to discuss anything about pre-school, please don't hesitate to contact me by phone, text or email and I will be happy to discuss your questions with you.

Best wishes

Stella Pilkington

You are receiving this email as you have a child who attends Bents Green Pre-School. If you do not wish to receive emails relating to pre-school in the future, please unsubscribe using the link in the footer below.

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